

## Minutes for Pupil Voice

Friday 18th May 2018 1.45pm

Present: Hannah, Liam, Chloe, Sam, Chloe, Thomas. Guest: Jenna Kemp  
Apologies: Ashley, Paul.

Hannah opened the meeting.

Mrs Hatfield informed members that Rebecca had decided to leave pupil voice.

1. Mrs Hatfield introduced Miss Kemp as new safeguarding lead. Miss Kemp explained that as our present safeguarding lead, Mrs Ashby, will be retiring in the summer she will be taking over. This means that if any members of the school are concerned about friends or school members they can speak to Miss Kemp. She will be stationed in Mrs Ashby's present office. She will no longer be doing art but will be doing some VI work.

Hannah asked who will be doing art. Miss Kemp was unable to answer this but said it was being looked into.

Thomas asked when parents would be told. Miss Kemp thinks it may be in the school newsletter.

Hannah thanked Miss Kemp for coming.

2. Summer party - Mrs Gok attended the meeting to help organise the Summer party. The party will be held on the 16th July - 11am til 2pm

Jobs needed doing were discussed.

When party is finished ask pupils and staff to complete an evaluation

Liam - Speak to Gary ask if he can sort music and big games

Hannah - To ask teachers if they are happy to organise specific activities.

Chloe - posters/permission slips for activities. Speak to John/Richard re setting up gazebos/chairs

Thomas and Sam - Write names on raffle tickets

Julie - to sort getting raffle books and envelopes and list of children's names.  
create chart for teachers activities

Chloe W/Mrs Hatfield - Write invitations to volunteers and governors

3. Hannah spoke to Mr Johnston about having cake sale for Open at Sports day. He agreed. JH to speak to Jan re cooking cakes in lesson.

4. JM to bring map of school to next meeting as absent this meeting.

5. Sam to help sort Chloe's email

6. Researching school radio - Sam and Chloe asked Luke who said it was quite easy to sort on computer. on-going discussions.

### Tasks

Liam - Speak to Gary ask if he can sort music and big games

Hannah - To ask teachers if they are happy to organise specific activities.

Chloe - posters/permission slips for activities. Speak to John/Richard re setting up gazebos/chairs

Thomas and Sam - Write names on raffle tickets

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Chloe W/Mrs Hatfield - Write invitations to volunteers and governors

JH - to speak to Jan re cakes for cake sale

Sam - Help sort Chloe's email

JM - To bring map of school to next meeting

Date of next meeting - 8th June 1.45pm