



# **THE CLARE SCHOOL**

## **ADMISSIONS POLICY**

The Local Authority (LA) is responsible for admissions of pupils/students with Statements of Special Educational Needs.

### **CRITERIA FOR ADMISSION**

- 1.1 The Clare School is a mixed, day community Special School currently funded for 100 pupils/students, aged 3 to 19 years of age, with special needs usually associated with physical disabilities and/or sensory impairment. Many of the pupils have complex medical needs and learning difficulties associated with their physical or sensory disabilities.
- 1.2 The Governing Body has agreed that The Clare School will make provision for pupils with the following Special Needs:-
  1. Physical disability with or without learning difficulties.
  2. Pupils with complex medical conditions (including degenerative conditions).
  3. Visual impairment with learning difficulties.
  4. Hearing impairment with learning difficulties.
  5. Multi-Sensory impairment with learning difficulties.
  6. Deaf blind.
  7. Communication difficulties, generally with additional difficulties.
- 1.3 \*In addition they have agreed that pupils will be admitted under the following criteria:-
  8. Temporary admissions for pupils who have a temporary physical

- disability.
9. Temporary admissions for pupils who have a temporary complex medical disability.
  10. Temporary admissions for pre-school pupils who would benefit from a head start before going to mainstream school at the normal age.

\*Pupils may also be admitted for assessment or for specific educational input from specialist teachers e.g. visually impaired/hearing impaired.

- 1.4 All pupils at The Clare School have an ECH Plan. The Plan generally indicates pupils have learning difficulties ranging from moderate to a significant level of complex learning and associated difficulties. This makes it necessary for the school to provide an alternative or modified curriculum which meets the diverse and differentiated needs of individual pupils.
- 1.5 A pupil will also be admitted if the school can meet the needs of the pupil as identified in professional reports.

### ADMISSION SELECTION AND ARRANGEMENTS

- 2.1 Pupils can be admitted at any stage throughout the year, although admissions to the Reception Class are generally in September and January. Parents/carers whose child might become a pupil at the School are welcome to visit at any time by arrangement with the Headteacher. After the visit, parents/carers will be given a leaflet from the Local Authority outlining the options available within the Special School sector.

Admission to 'The Clare School' is arranged by the Local Authority admissions procedure after consultation with the Headteacher and parents/carers.

- 2.2 Selections for admissions are collected and prioritised by the Pupil Entitlement and Support Officer in conjunction with other professionals. The Headteacher identifies vacancies within the school.

The Local Authorities Admissions Co-ordinator organises an admissions meeting every term at which the Headteacher and representatives from the LA discuss pupil numbers, current and potential referrals.

Admissions selection is based primarily on pupil/student needs balanced against the need to monitor stable curriculum provision within the school, class sizes and the needs of the individual.

- 2.3 It is also essential to take into consideration the balance of needs within each year group. Priority will be given to those pupils/students who match the criteria in 1.2 and/or 1.3.
- 2.4 A significant factor for 'The Clare School' is the support given by parents/carers working in partnership with the school in the education and development of their child.

This Policy is to be reviewed in Autumn 2020 unless other circumstances determine an earlier review.

Signed .....  ..... Headteacher

Signed .....  ..... Deputy Headteacher

Autumn 2019

